

→ ADMISSION

KY'IJEL GROUP CHRISTIAN ACADEMY



"Education is not a thing apart from life—
not a "system," nor a philosophy; it is direct
teaching how to live and how to work."

BOOKER T. WASHINGTON





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Admission Checklist

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OUR VISION

Education with a Purpose

"Empowering Parents to Take the Lead in their Children's Education"

To assist parents in aiding their children to succeed to the next academic level from a Biblical perspective in an academic environment, promote student success, cultivate and nourish them to be strong, productive leaders (disciples) of today & tomorrow for Christ Jesus.

Our heartbeat is to develop, empower and educate parents on how to be proactive in their children's educational plan by placing the responsibility back into the hands of the parents in a cooperative setting.

We ask that parents and parent-educators agree to hold the deity of Christ steadfast and the inspiration of the Old and New Testaments. As we set out to equip your children with the best Christian education possible, we also seek your help in keeping the home, church, and school together in unity.

As KGCA continues to grow under the blessings of God, we desire your faithful and earnest prayers. Always pray for our school, the students, and their families throughout the year.

We have no greater joy than seeing students learn and grow in the things of the Lord. Therefore, we are ready to serve you in any way possible. We are eternally grateful to God for His many blessings and look forward to what He has in store for us in the future.

"Christian education is not an alternative. It is not a luxury. It is not even just a good idea. It is the law of God". It is the law that He gave to our forefathers and the same one He now gives to us. It is the GREAT COMMANDMENT.

In every subject, the instructors are committed to teaching God's Word is truth in all aspects of life (John 17:17). Christian education is Christ-centered, not world-oriented or society-controlled.

Therefore, the education program and methods of instruction are dependent solely on Biblical principles to provide the enlightenment, truth, and principles for interpreting the facts of any subject.



Thank you for your interest in Ky'ljel Group Christian School! The experience at KGCA is distinctly Christ-centered and comprehensive! We offer vocational and college-preparatory academics and co-op enrichment courses such as finance, Latin, public speaking, history, music, and fine arts programs for Kindergarten through Grade 12 students.

KGCA PROVIDES A FULL DAY OF INSTRUCTION FOR BOTH IN-PERSON AND VIRTUAL LEARNING STUDENTS.

KGCA is looking for students whose parents value a quality Christian education. The curriculum is specifically tailored to cater to individual mastery and Bible-based learning.

During the initial quarter, all newly enrolled students will be subject to a probation period. This probation extends to both academic and social aspects of their performance and behavior.

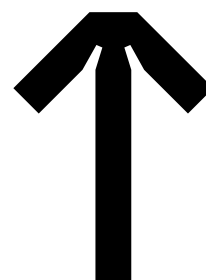
- Kindergarten (K-5):
 - A pre-test will be administered to assess kindergarten readiness.
- Elementary through High School (1st grade through 12th grade):
 - A diagnostic test will be administered to prescribe a tailored curriculum and determine any learning gaps and levels of acceleration.
 - Submitting official transcripts from previous school(s) is a necessary requirement for high school admission.

Prior to submitting the necessary materials, parents will be required to schedule an interview. Following the initial interview, parents will be requested to fill out enrollment forms, which include a Statement of Faith and a Financial Agreement. To successfully enroll your new student, it is necessary for you to create a Parent account.

WELCOME TO OUR SCHOOL

Admission Requirements

KGCA



(SEE PARENT/STUDENT HANDBOOK)

Families have an obligation to adhere to school policies, offer assistance to the school, and support school officials in the efficient implementation and enforcement of said policies. All enrolled students must uphold the highest moral standards and demonstrate obedience to biblical principles. Please note that the school retains the authority to dismiss any student, with or without justification.

CONTINUOUS ENROLLMENT POLICY

At Ky'ljel Group Christian Academy, we proudly offer continuous enrollment as a school policy. It is our expectation that once a student enrolls, they will remain enrolled until their graduation. This policy ensures that students have the opportunity to receive uninterrupted education and support throughout their academic journey.

- Acceptable grades
- Proper conduct
- The timely payment of tuition
- Parents and students maintain an ongoing partnership with the school, demonstrating a positive attitude and providing support whenever possible.

The parent or guardian has the responsibility of informing the KGCA Administration about their intention to withdraw the student either for the upcoming school year or at any point during the year. This notification should be given with a 30-day notice period.

DRESS CODE POLICY

Student appearance must be conservative, clean, neat, and modest. Clothing that is dirty, torn, patched, immodest, or sloppy is not permitted. Offensive slogans, writing of any kind, symbols, or pictures are not acceptable.

School shirts and PE uniforms must be purchased through Indian Rocks Christian School. Student appearance must reflect the highest standards of the Indian Rocks Christian School environment as defined in the following standards.

JEWELRY: Students are allowed to wear suitable pieces that are not excessively flashy. However, it is important to note that any jewelry or body piercings that may be considered questionable or anti-Christian in nature are strictly prohibited. Boys are not permitted to wear earrings.

TATTOOS: It is inappropriate for male and female students to have visible tattoos during school hours, events, or functions. Similarly, body piercing is also deemed unacceptable for all students.

BEFORE & AFTER CARE POLICY

- Before-hours drop-off: 48 hours Approval is REQUIRED: Students dropped off before 7:30 a.m. with or without prior approval from the administrator will be charged the \$10 per hour fee (at the minute, at an hour, and within the hour) until 8:30 a.m. For example, if you drop off at 7:15 a.m., you will be charged \$10 per hour.
- After-hours pickup: Approval is REQUIRED: There is a 15-minute grace period for pickup from 2:30–2:45 p.m. The Grace period ends at precisely 2:45 pm, then at 2:46 pm, \$10 per hour (at the minute, at an hour, and within the hour). You will be charged after that. For example, arriving at 2:46 p.m., you will be charged \$10 per hour. The cost for this service is due at the beginning of each week on Tuesday, with NO exceptions.
- CHESS Co-op day: Wednesday, students must be picked up by 3:30 p.m. The above policy must be honored. Chronic non-compliance (late pickups or early drop-offs) will be up for review to be removed from the program. We are happy to provide this service to our working parents but would appreciate you honoring our policy. Thank you for being so committed to being on time to pick- up your child or drop them off at the mandated time.

FINANCIAL POLICY

- **Student Registration Fee** – New Student Enrollment application must include the accompanying student registration fee. The fee is non-refundable.
- **Tuition** – Please refer to the Tuition Fee Sheet for current prices. The Financial Agreement will take place as part of the enrollment process, establishing the contractual financial commitment and determining a payment arrangement.
- **Tuition Discounts** – Discounts are available for families with multiple children who are included in the same Financial Agreement. To understand the specific discounts offered for siblings, please contact the Administrator. The amount of discount provided will be determined by the number of siblings currently enrolled.
- **Payment Plans** – Payment plans are available and can be arranged through the Finance Office. Please refer to the Financial Agreement for more information.
- **Payment Methods** – You may make your payments via check. Please make the check payable to Christian Home Educators Support System. Alternatively, you can pay using our parent account invoicing system on CHESS or by using this direct link: <https://pay.cornerstone.cc/kgca>.
- **Late Fees** – In the event that partial payments or payments received after the due date occur, a late charge of \$10.00 will be applied. However, if the due date happens to fall on a weekend or holiday, the payment will still be considered timely as long as it is received on the subsequent business day.
- **Returned Payment Fee (NSF)** – There will be a \$39.00 per item fee on returned payments. Returned checks or automatic withdrawals will be re-attempted up to two additional times.
- **Delinquent Accounts** – In the case of Payment Plan accounts, please note that attendance in classes will not be allowed if payments are overdue for 30 days. Attendance can resume once suitable arrangements have been made to bring the account up to date. Furthermore, in the event of unpaid balances and/or delinquent accounts, access to grades through the report card or Parents' account may be temporarily suspended.
- **Early Withdrawal Policy** – If you choose to withdraw early, any prepayment discounts you have received will be forfeited and deducted before any refunds are issued. Additionally, scholarships and other forms of tuition assistance will be adjusted proportionally based on the date of withdrawal. The school adheres to a policy where student records will only be released to another school or parent(s) upon full payment of all financial obligations.
- **Additional financial policies are stated in the Financial Agreement.**



STEPS TO ADMISSION

TRADITIONAL • BIBLICAL-BASED • REMOTE

Online Enrollment Forms



- ✓ CHES Membership
- ✓ Student Application
- ✓ Statement of Faith

Password Protected:

- ✓ Statement of Agreement
- ✓ Statement on Discipline
- ✓ Parent-School Agreement
- ✓ Academic Policy
- ✓ Attendance Policy
- ✓ Vaccine & Medical Policy
- ✓ Ministry Standard of Conduct
- ✓ Financial Agreement

Enrollment CHECKLIST



1. Complete the New Student Application and pay the fee.
2. After we receive your application and fee, an email containing instructions for the next steps, a link, and a password to access our enrollment site.
3. After completing the enrollment process, your parent orientation will be scheduled.
4. Please download the Student Record Release form and email it to info@chessup.org.
5. Submit a copy of the student's Religious Exemption, birth certificate, and high school (for high school students only) to info@chessup.org.
6. All other fees will be invoiced. All payments are due before enrollment.

<input checked="" type="checkbox"/> COMPLETED ENROLLMENT FORMS	<input checked="" type="checkbox"/> <u>CO-OP BOOK LIST</u>	<input checked="" type="checkbox"/> READ & SIGN <u>PARENT & STUDENT HANDBOOK</u>
<input checked="" type="checkbox"/> ALL FEES ARE PAID	<input checked="" type="checkbox"/> <u>CO-OP T-SHIRT</u>	<input checked="" type="checkbox"/> READ & SIGN <u>VIRTUAL E-LEARNING GUIDE</u>
<input checked="" type="checkbox"/> <u>SCHOOL UNIFORM</u>	<input checked="" type="checkbox"/> <u>SCHOOL SUPPLIES</u>	<input checked="" type="checkbox"/> READ & SIGN <u>STUDENT CODE</u>
<input checked="" type="checkbox"/> <u>PUBLIC SCHOOL WITHDRAW FORM</u>	<input checked="" type="checkbox"/> LUNCHBOX (STUDENT BRING THEIR LUNCH)	

YOU HAVE MADE THE RIGHT CHOICE!

Thank you for choosing to enroll your child in our school. It is our desire to provide a quality, Biblically sound education.

<input checked="" type="checkbox"/> DIAGNOSTIC TESTING	<input checked="" type="checkbox"/> BIBICAL PRINCIPLES
<input checked="" type="checkbox"/> MASTERY-BASED LEARNING	<input checked="" type="checkbox"/> TRADITIONAL VALUES
<input checked="" type="checkbox"/> PHONETIC-BASED READING	<input checked="" type="checkbox"/> GRADES K-12 (IN-PERSON)
<input checked="" type="checkbox"/> CHARACTER BUILDING	<input checked="" type="checkbox"/> VIRTUAL eLEARNING 6-12 grades

TUITION LIST



KY'IJEL GROUP
CHRISTIAN ACADEMY

**TUITION FEE SCHEDULE 2023-2024 SCHOOL YEAR
SEPTEMBER TO MAY**

Grade Levels	School Days	1st Month Tuition + Curriculum Deposit	Monthly Tuition +Curriculum
K-12 grade (in-person)	Tuesday-Friday	\$475	\$450
Virtual eLearning	Tuesday-Friday	\$325	\$290

Bible, Word Building, Science, and Social Studies ePACes are instantly available upon purchase; English, Math, Literature, Foreign Languages PACes, and so forth will be ordered by the school and shipped to the home. Price includes estimated tax & shipping.

Students cannot access ePACes, and we will not order books until enrollment forms are completed, and fees are paid. Once accounts are paid, the system will send students' login information to the parents and students' email addresses on file.

OTHER FEES

STUDENT APPLICATION FEE

Annual (per student).....\$25

MUSIC CLASS

Monthly (Co-op families will be billed separately).....\$30

UNIFORM SHIRT W/LOGO

Per Student.....\$25

YEARBOOK

Families billed in January.....\$25

CHESS MEMBERSHIP

Annual (due at time of registration).....\$45

READMASTER PLUS

Annual.....\$10

AWARD CEREMONY

Families billed in January.....\$75

8TH GRADE GRAD FEE

Families billed in January.....\$60

SENIOR GRAD FEE

Families billed in January.....\$100

CO-OP ENRICHMENT CLASSES

These fees are an estimate of the books required for courses per year (families will be billed separately). See co-op book list on the website.....\$96.00

KGCA requires a non-refundable student application fee and 1st-month tuition, which includes the 1st quarter curriculum deposit per student and estimated tax and shipping cost.

Remittance of all fees, enrollment, and testing must be completed before the student starts class. The nine monthly payments will run from September through May. Financial assistance may be available.

* ALL FEES ARE NON-REFUNDABLE AND SUBJECT TO CHANGE. * 5% sibling discount



IN-PERSON & VIRTUAL LEARNING

School days, hours, and locations:

Tuesday, Thursday & Friday

8:30 AM -2:30 PM

9017 S. Aberdeen Street Chicago, IL 60620

(Students must be dropped off and picked up at this location.)

Wednesday

8:30 AM -3:30 PM

Spirit of Liberty Church

3939 Blackstone Ave. Markham, IL 60428

(Students must be dropped off and pickup at this location.)

773-814-6843

www.chessup.org

info@chessup.org

You can find more information in the Parent/Student Handbook on the website.